

## Apple Writer II Version 2.0 (ProDOS based)

# The Apple II



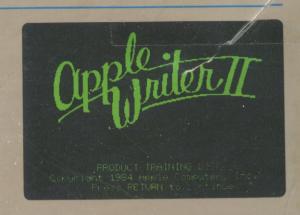


### Apple Writer II, version 2.0, turns your Apple IIc or Apple IIe computer system into a sophisticated, easy-to-operate word processor.

# The Apple II

#### With Apple Writer II you can:

- quickly add, delete, move, and copy words, sentences – even whole paragraphs.
- use formatting features such as underlining, centering, tabs, headers, and footers.
- use the built-in Word Processing Language to automate repetitive routines such as form letters.
- create your own specialpurpose "function keys" to automatically retrieve the features you use most.
- gain access to popular information services by using the built-in communications function.

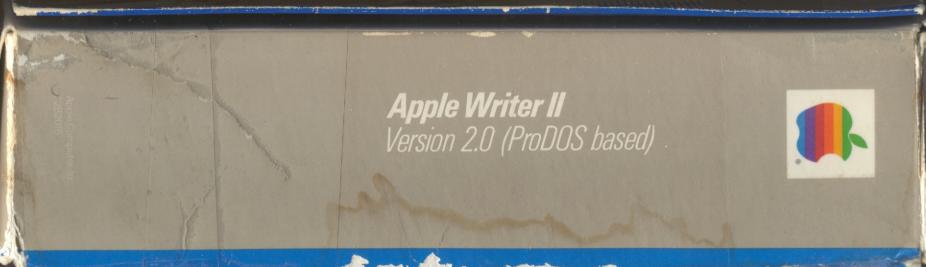


#### System Requirements:

- Apple *IIc*; or Apple *IIe* with disk drive
- monitor: or video display

#### Recommended:

- Imagewriter or other compatible printer
- second disk drive
- Apple Modem
- extended 80-column text card (for Apple //e)







### Apple Writer II User's Manual



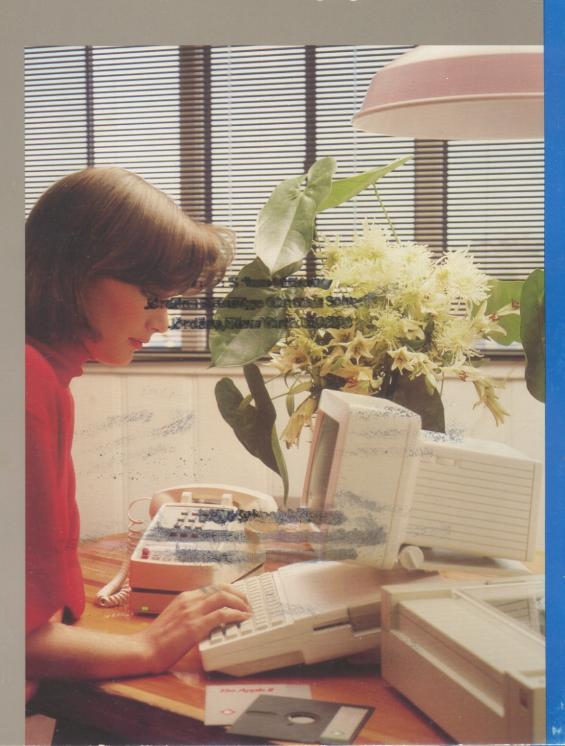
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APPLE WRITER

Apple Writer II Word Processing Language

# The Apple II



Compatible With

#### Apple Writer II Quick Reference Card

Additional Functions	[Q]	Displays Additional Functions Menu.
Adjust	[A]	Adjusts display margins.
Beginning	[B]	Moves cursor to beginning of document.
Carriage Return	[Q] G	Toggles display of carriage return symbol on and off.
Case Change Mode	[C]	Use → and → to move cursor over character to change.
Catalog	[O] A [O] A#	Displays catalog of default disk. Puts a copy of the catalog in memory (for printing).
Clear Memory	[N] Y	Clears memory for a new document.
Control-Character Insertion Mode	[V]	Lets you insert control characters (commands) in a document.
Copy Text	(*)-[W] (with direction arrow <)	Copies word into buffer.
	(i)-[X] (with direction arrow <)	Copies paragraph into buffer.
Create Subdirectory	[O] G	Creates a new subdirectory on disk.
Cursor Movement	1	Moves cursor up. Moves cursor down. Moves cursor left. Moves cursor right.
	6-1 6-1 6-4 6-4	Moves cursor up 22 lines (11 lines on split screen).  Moves cursor down 22 lines (11 lines on split screen).  Moves cursor left one word.  Moves cursor right one word.
	[B] [E]	Moves cursor to beginning of document.  Moves cursor to end of document.
Data Line Display	[Q] H or (ESC)	Switches between on, off, and displaying tab positions.

Delete and Retrieve	(DELETE)	Deletes character (cannot retrieve).
	(d)-⊕ [W] (with direction arrow	Deletes character. Deletes word.
	<) [X] (with direction arrow <)	Deletes paragraph.
	(Ġ)-(→) [W] (with direction arrow	Retrieves character. Retrieves word.
	>) [X] (with direction arrow >)	Retrieves paragraph.
Delete File	[O] E	Deletes file from disk.
Direction Arrow	[D]	Changes direction from < to > and vice versa on the data line.
Find and Replace	[F] /word/ [F] /word/new word/ [F] /word/new word/A [F] =	Finds word. Finds word, replaces with new word. Replaces all words with new words. Resumes previous find command.
Glossary	[G] character [G] ? [G] *	Gets definition represented by character. Sets definition. Purges all definitions.
	[Q] E [Q] F	Loads glossary from file. Saves glossary in file.
Help	6-7	Displays Help Screen Menu.
Insert	Just start typing.	
List Volumes	[O] F	Lists names of volumes on-line.
Load	[L] filename [L] =	Loads document from named file. Loads document named on data line.
	<ul><li>[L] file!marker!marker!</li><li>[L] file!!last marker!</li><li>[L] file!first marker!</li></ul>	Loads part of document. Loads from beginning to marker. Loads from marker to end.
	[L] file!marker!marker!A [L] file!marker!marker!N	Loads all parts automatically.  Loads parts without markers.
	[L] # [L] filename\	Loads from memory. Allows you to peek at a document.
Lock file	[0] C	Locks file; prevents accidental deletion.
Page Number, Line Count	[_]	Displays page number and line count on editing display.

Print Commands Menu	[P] ?	Displays menu; accesses commands.
Print Values	[Q] C [Q] D	Loads print value file. Saves print value file.
		(See also "Printing and Formatting" at end of card.)
Print Commands	[P]	Accesses print and format commands.
		(See also "Printing and Formatting" at end of card.)
ProDOS Commands Menu	[0]	Displays menu; accesses commands.
Quit	[Q] J	Quits Apple Writer.
Rename File	[O] B	Renames file on disk.
Replace Mode	[R]	Type over text to replace it.
Save	<pre>[S] file name [S] = [S] file!last marker! [S] name of file+</pre>	Saves document in named file. Saves document named on data line. Saves part of document (cursor is first marker). Saves document in memory onto end of named document.
Set Prefix	[O] H	Specifies default disk.
Split Display	[Y] Y [Y] (RETURN) [Y] N	Splits display. Activates cursor in other display. Restores single display.
Tabs	(TAB)	Inserts spaces to next tab position.  Moves cursor over text to next tab position.
	[T] C [T] P [T] S	Clears tab at cursor's position. Purges all set tabs. Sets tab at cursor's position.
	[Q] A [Q] B [Q] A?	Loads tabs from a file. Saves tabs in a file. Displays Catalog.
Terminal Mode	[Q] I	Connects keyboard to modem (when the print destination is a slot or port where a modem is connected).
Typewriter Mode	[Q] I	Connects keyboard to printer (when the print destination is a slot or port where a printer is connected).
Unlock	[O] D	Unlocks a file on disk.

Toggles word wraparound on and off.

Wraparound

[Z]

#### **Printing and Formatting**

**Break Pages** 

.FF

**Destination for** 

Printing

PD

Footnotes

(< text>)

Prints text as footnote.

**Headers and Footers** 

BL TL /left part/center part/right part/ /left part/center part/right part/

Insert Message

.IN

Printer stops, displays message, and waits for you to press

(RETURN).

Comment

.text of comment

Comment only displayed in editing.

Justification

FJ CJ Left justifies document. Fill justifies document. Center justifies document. Right justifies document.

Margins

RJ LM RM

PM

Sets left margin. Sets right margin. Sets paragraph margin.

Page Numbering

#(in TL or BL statement)

[P] DO name of program

Inserts page number.

Sets page number for first page printed.

Printing

NP CP .EP Prints all of the document in memory. Prints several documents as one.

Prints part of a document.

Run WPL Program Set Up for Printer

CR

SP

Turns line feeds on or off.

PI

Sets up for single-sheet or fanfold paper.

Sets number of lines per page.

Underline

**UT** character

Changes underline token to character.

**Vertical Format** 

\text\ PL LI

Underlines text when UT is \ (on some printers).

Sets number of printed lines per page.

Sets line interval: single, double, or triple spacing.



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